



A proud partner of the American Job Center® network

<u>Wednesday, 4/1</u>	Refining a Diamond	1:00 – 3:30 pm
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=e5331783f5d92fe8a37621d3e740afa43		
<u>Thursday, 4/2</u>	Resume and Cover letter Preparation	1:00 - 4:30 pm
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=eb4a9cd07c145e5ac4660f4210f61672d		
<u>Friday, 4/3</u>	Job Search Strategies	1:00 - 3:00 pm
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=eed2e2501a668f6f2e2296768d5d34e8e		
<u>Friday, 4/3</u>	Employment and Training Orientation	1:00 - 2:30 pm
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=e17fed0871d0c117f34f6bd99538bcdb0		
<u>Monday, 4/6</u>	Skills & Abilities	1:30 - 4:30 pm
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=e9867834d0fd19aaf7db4046d56bb460f		
<u>Tuesday, 4/7</u>	21st Century Work Ethic	8:30 – 10:30 am
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=e1ee013071e6536cee40d2b15acded53a		
<u>Tuesday, 4/7</u>	Interview Preparation	1:30 – 4:00pm
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=ee611dccc5810ab924d8c4254b6dd9795		
<u>Tuesday, 4/7</u>	Employment and Training Orientation	3:00 – 4:30pm
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=e3d79754bec3560b06ea752286dd06580		
<u>Thursday, 4/9</u>	Effective Teamwork	9:00 – 11:30 am
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=ec3c8d1ccc9ebbecc4d095bb4b5881234		
<u>Thursday, 4/9</u>	Resume and Cover letter Preparation	1:00 - 4:30 pm
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=e26c7cce3f3aedb0f99c9699a291b044c		



A proud partner of the American Job Center® network

<u>Friday, 4/10</u>	Employment and Training Orientation	1:00-2:30 pm
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=eeaac99003c089113f83801eece254fa1		
<u>Monday, 4/13</u>	Skills And Abilities	1:30 – 4:30 pm
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=edced96c68ab4899177df07d79c2262ec		
<u>Tuesday, 4/14</u>	2nd Act – Overcoming Ageism	9:30 – 11:30 am
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=e7246bd2eea0d76f3cbd3416da2499466		
<u>Tuesday, 4/14</u>	Interview Preparation	1:30 – 4:00 pm
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=e72c14c774f985e842ada52b982b19a61		
<u>Tuesday, 4/14</u>	Employment and Training Orientation	3:00 - 4:30 pm
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=eeac2f72f7f1cbe3d6adfe83a43f53e08		
<u>Wednesday, 4/15</u>	Refining a Diamond	1:00 - 3:30 pm
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=e6613c7cb3bd628c04c7daa138fe1a74b		
<u>Thursday, 4/16</u>	Cultivating Business Culture	9:30 – 11:30 am
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=e3938c87435764f4e4e9e43f920acb8b5		
<u>Thursday, 4/16</u>	Resume and Cover letter Preparation	1:00 - 4:30 pm
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=ec550ab8957d36d3dc91918a77c6d6f11		
<u>Friday, 4/17</u>	Perfecting Applications	1:00 - 3:00 pm
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=ec95194a8ea748a3db8c0c7b6914855fc		
<u>Monday, 4/20</u>	Skills and Abilities	1:30 - 4:30 pm
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=edda23ee917e6ebf32c2a8aa2d78243b5		
<u>Tuesday, 4/21</u>	Professional Social Media	8:30 - 11:30 am
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=e4b06fa08fae97c2d9dbcab498657065d		



A proud partner of the American Job Center® network

<u>Tuesday, 4/21</u>	Interview Preparation	1:30 - 4:00 pm
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=e735cf9dc5e0f09f3bdd3c6c0030d17fc		
<u>Thursday, 4/23</u>	Leader Awareness	9:30 - 11:30 am
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=e3b3865bf4e6786b0ad1797dbffd1e65a		
<u>Thursday, 4/23</u>	Resume and Cover letter Preparation	1:00 - 4:30 pm
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=e3c16ee1bea47c5f994ecc1bd2a87ab38		
<u>Monday, 4/27</u>	Skills and Abilities	1:30 - 4:30 pm
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=eb008711af58e81cb651830caa1fe8c27		
<u>Tuesday, 4/28</u>	Workforce Communication	9:00 – 11:00 am
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=e346414bca7fe8b2e58df9d3fc0a4d132		
<u>Tuesday, 4/28</u>	Interview Preparation	1:30 – 4:00 pm
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=eaa2899aebbc8b0ac869eb838ea311bb2		
<u>Thursday, 4/30</u>	Top Skills for 2020	9:30 - 11:30 am
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=ec503383861818cc84bdc023b3bf6adda		
<u>Thursday, 4/30</u>	Resume and Cover letter Preparation	1:00 - 4:30 pm
https://brightspringhealth.webex.com/brightspringhealth/onstage/g.php?MTID=eac476c7a9da26198d39b767824f6978b		
<u>Monday – Thursday</u>	Strategies for Success	12:00 - 5:00 pm

- Module 4 – Mar. 30th – 4/2/20
- Module 5 – Apr. 6th – 9th
- Module 6 – Apr. 13th – 16th
- Module 1 – Apr. 20th – 23rd
- Module 2 – Apr. 27th – 30th

Visit www.worksourcewa.com to see schedule and registration.

***These workshops count for an Unemployment Insurance as a WorkSource Activity**

Registration required at www.worksourcewa.com.

Effective Teamwork – Learn to identify objectives, motivate others, collaborate successfully, develop effective communication techniques for a team environment, and use a step-by-step problem-solving approach. (Registration required).

Employment & Training Orientation - Learn about grants that may help fund training or assist with your intensive job search.

Interview Preparation - Discover valuable interviewing tips and practice answering the difficult questions. You will learn what the frequently asked questions are and the type of answers you need.

Job Search Strategies - Discover effective job search techniques, finding & researching employers, find the hidden job market, and networking tools. This workshop will also help you understand how to manage the stress that affects your job search.

Leader Awareness – Lead yourself and others by adding the skills of expression, empowerment, and engagement to be an asset in any work environment.

Market Your Skills & Abilities - Identify your skills, abilities, and interests, and how to market them. Learn how to answer, “Tell Me about yourself.” Use the tools from this workshop to assist with your resume and interview preparation.

Perfecting Applications - Discover effective methods for completing online and paper employment applications. Learn how employers read applications and how to further prepare yourself to meet employer expectations.

Professional Social Media – Have you heard that LinkedIn is the go-to profile for job searching? Have you seen Google suites on a job posting and not sure what it is? Attend this workshop to set up your profile and learn how to use Google suite.

Refining a Diamond - Do you have background challenges? Learn about training/certifications that may make you competitive. This program assists individuals struggling with barriers to employment due to criminal background issues.

Résumé & Cover Letters Preparation - Includes computer lab with staff assistance to improve your résumé for a specific job or industry. Bring your master resume on a thumb drive or send it to yourself via e-mail.

Top Skills for 2020 – Not getting offers? Attend this workshop to learn 5 reasons why you may not be getting the call.

Strategies for Success - Weekly workshops help customers identify challenges they need to overcome. The sessions run Monday - Thursday, visit www.worksourcewa.com or contact Joseph Hennessey @ 360-844-0435 or jhennessey@esd.wa.gov (Registration required).

21st Century Work Ethic – You will learn 7 secrets to bring your “A” game, including time management, communicating professionalism, improving discipline, and emotional self-control.

Workforce Communication – Find out how you can leverage your communication to deliver Win-Win solutions for all.

2nd Act - If you are feeling like your age is limiting your career opportunities or that employers see you as overqualified or too expensive, you want to attend this workshop. Learn strategies to overcome appearing overqualified on your resume and how to handle age directed interview questions. You’ll also learn how to work with multiple generations better.